

## Credentials Report Form

Madam District Director,

A quorum for the District Council is defined as one-third of all the Club Presidents and Club Vice Presidents Education.

There being \_\_\_\_\_ Clubs in District 15, the quorum for this meeting is set at \_\_\_\_\_.

The Credentials Committee has registered \_\_\_\_\_ members.

A quorum (is / is not) established.

In addition, there are \_\_\_\_\_ registered members of the Executive Committee not otherwise members of the District Council for a total of \_\_\_\_\_ votes possible to be cast.

With regards to adopting the agenda, approving the minutes from the last business meeting, proposing new business, and adjourning the meeting, District Services has advised that this is not necessary.

However, proxies and credentials are needed at this business meeting to approve the club realignment and district officer elections.

In the event a quorum has not been established, the District Council and District Executive Council will be notified by email, and the club realignment and district officers may be ratified then.